

# Senior Agriculture Management Specialist

**Title:** Senior Agriculture Management Specialist (National)  
**Programme:** Climate Adaptive Irrigation and Sustainable Agriculture for Resilience (CAISAR)  
**Duty station:** Phnom Penh, Cambodia  
**Section/Unit:** CAISAR Project Management Office at NCDDDS  
**Contract duration:** 1 year, renewable upon satisfactory performance and available funding  
**Supervisor:** NCDDDS CAISAR Project Manager

## 1. General Background

The Project is designed to assist the Ministry of Water Resources and Meteorology (MOWRAM) and National Committee for Sub National Democratic Development Secretariat (NCDDDS) with its strategic plans to modernize the irrigation sector. The overall goal of the Project is to make the agriculture sector in Cambodia climate resilient and sustainable.

The project goal and objective are to increase climate adaptation, mitigate the negative impact of extreme climate events, and improve the livelihoods of smallholder farmers and vulnerable rural communities in four provinces of Cambodia. The Project aims to make the agriculture sector in Cambodia climate resilient and sustainable through modernization of the irrigation sector by installing resilient irrigation systems. It will also enable farmers to adapt to climate risks and mitigate crop emissions through use of energy- and water-efficient technologies and practices. The Project will provide timely weather information and improved market integration, ultimately enhancing the livelihoods of vulnerable rural groups in the target provinces of Cambodia. The objective will be achieved by implementing three components that aim at addressing climate change vulnerabilities, increasing agriculture productivity, and developing institutional capacities.

The proposed project CAISAR will benefit more than 1.8 million people (Roughly 11% of its population) in four provinces across Cambodia viz, Kampong Speu, Kampong Chhnang, Kandal and Pursat. Identification of the target areas has been done based on i) greater prevalence of poverty, ii) higher exposure to disaster risk especially flood iii) higher vulnerability to climate change. The specific characteristics of each province, mapped against the criteria for selection.

## 2. Purpose and Scope of Assignment

The National Committee for Sub-National Democratic Development Secretariat (NCDDDS) will recruit a Senior Agriculture Management Specialist to provide support to the implementation of the Climate Adaptive and Sustainable Agriculture for Resilience (CAISAR). S/he will be based in the NCDDDS/Project Implementation Unit (PIU) and will report to the NCDDDS Project Director and the Project Manager and carry out the following tasks:

- Advise the NCDDDS Project Director and the Project Manager on agriculture-related management and implementation to ensure that the project implementation is in line with government policies, guidelines and the evolving framework for sub-national government and follows the provisions of the financiers' loan and grant agreements and the inter-agency memorandum of understanding.
- Advise the NCDDDS Project Director and Project Manager to ensure that the project achieves the outcome and outputs envisaged in the project design and monitoring framework.
- Mentor the NCDDDS Project Director and Project Manager and assist them in the management of the team of staff and consultants.
- Assist the NCDDDS PIU to implement the Gender and Youth Action Plan in agriculture/livelihood activities.

- Advise the project in matters relating to planning and preparation of the annual work plan and budgets and establishing and operating the monitoring and evaluation system and the associated reporting requirements.
- Assist the NCDDS PIU in ensuring that there are national level inter-ministry coordination and cross fertilization and knowledge sharing with other IFAD/GCF-supported projects that are implemented in the project provinces.
- Assist NCDDS-PIU and its consultants/Service Providers (SPs) to ensure good coordination between NCDDS-PIU and MOWRAM-PMU in major operational matters related to field program planning and implementation.
- Ensure that the NCDDS Project Director, Project Manager and staff are able to provide the secretariat services to the Project Steering Committee (PSC) with Component 1 regular physical and financial progress reports, including information on progress made, issues outstanding and actions recommended.
- Provide support to the NCDDS-PIU in managing performance of SPs recruited to support agriculture/livelihood program and value chain development and validate the technical content of training modules to be delivered by SPs to the project beneficiary groups.
- In collaboration with IRRI and other NCDDS-PIU recruited SPs identify innovative approaches to enhance livelihood and marketing opportunities for the beneficiary groups based upon their preferred livelihood improvement options and investments and assist in the design and implementation of pilots to test these new approaches.
- Provide inputs to the project progress reports as requested by NCDDS-PIU.

Undertake other tasks as requested by the NCDDS Project Director and/or Project Manager.**3.**

### **Qualifications and Experience**

#### 1. Minimum qualifications are:

- Advanced (Master) degree in agriculture and appropriate climate resilient agricultural, livelihood, value chains, and rural development experiences.
- 15 years of experience in project management of large-scale agricultural, livelihood and rural development projects financed by international financial institutions.
- Solid experience in capacity building, including organizing and facilitating workshops, developing tailored contents and delivering training and mentoring related to agriculture.
- Experience in coordination in agriculture and water sectors will be an asset.
- Proven planning, management and reporting skills.
- Computer literacy: word processing, spreadsheets, power point, and database programs.
- Excellent English communication skills, written and spoken.
- Experience in development financing institution reporting, ADB, IFAD etc.
- Availability and willingness to undertake visits to the target communes.

#### 2. Key Competencies

- Managerial and administrative ability needed to ensure smooth implementation of CAISAR;
- Strongly in project management and day to day monitoring;
- Ability to work with senior government officials, other advisers and consultants;
- Understanding of, and ability to work within government systems;
- Understanding of Development Partner systems;
- High level of English communication skills and computer literacy (IT for project M&E system) and;
- Ability to travel to areas of operations.