

National Monitoring & Evaluation Specialist

Title: National Monitoring & Evaluation Specialist
Programme: Climate Adaptive Irrigation and Sustainable Agriculture for Resilience (CAISAR)
Duty station: Phnom Penh, Cambodia
Section/Unit: CAISAR Project Management Office at NCDDS
Contract duration: 1 year, renewable upon satisfactory performance and available funding
Supervisor: NCDDS CAISAR Project Manager

1. General Background

The Project is designed to assist the Ministry of Water Resources and Meteorology (MOWRAM) and National Committee for Sub National Democratic Development Secretariat (NCDDS) with its strategic plans to modernize the irrigation sector. The overall goal of the Project is to make the agriculture sector in Cambodia climate resilient and sustainable.

The project goal and objective are to increase climate adaptation, mitigate the negative impact of extreme climate events, and improve the livelihoods of smallholder farmers and vulnerable rural communities in four provinces of Cambodia. The Project aims to make the agriculture sector in Cambodia climate resilient and sustainable through modernization of the irrigation sector by installing resilient irrigation systems. It will also enable farmers to adapt to climate risks and mitigate crop emissions through use of energy- and water-efficient technologies and practices. The Project will provide timely weather information and improved market integration, ultimately enhancing the livelihoods of vulnerable rural groups in the target provinces of Cambodia. The objective will be achieved by implementing three components that aim at addressing climate change vulnerabilities, increasing agriculture productivity, and developing institutional capacities.

The proposed project CAISAR will benefit more than 1.8 million people (Roughly 11% of its population) in four provinces across Cambodia viz, Kampong Speu, Kampong Chhnang, Kandal and Pursat. Identification of the target areas has been done based on i) greater prevalence of poverty, ii) higher exposure to disaster risk especially flood iii) higher vulnerability to climate change. The specific characteristics of each province, mapped against the criteria for selection.

2. Purpose and Scope of Assignment

The National Committee for Sub-National Democratic Development Secretariat (NCDDS) will recruit a **National Monitoring & Evaluation Specialist** to provide support to the implementation of the Climate Adaptive and Sustainable Agriculture for Resilience (CAISAR). S/he will be based in the NCDDS/Project Implementation Unit (PIU) and will report to the NCDDS Project Director and the Project Manager and carry out the following tasks:

- Oversee the implementation of the project's planning system, the consolidation of the annual work plans and budgets and ensure that the annual work plans and budgets incorporate the lessons learned from past IFAD and ADB project experience as well as from this project.
- Ensure that all NCDDS M&E data is passed to MOWRAM project management unit in compatible formats for incorporation in a single CAISAR project performance and monitoring system (PPMS).

- Oversee the design, establishment and implementation of the project's M&E system and the associated progress and other reporting to NCDDS and IFAD; establish and maintain the project implementation database.
- Ensure that the NCDDS can provide the administrative and secretarial support required by the Project.
- Ensure the implementation 40,000 farmers engage in the Farmer Field and Business School (FFBS) are properly established and monitored including gender action plan and regular updates of progresses with gender aggregated data in accordance with gender monitoring framework.
- Ensure the implementation and monitoring of the environmental assessment and review framework (EARF), and indigenous people planning framework (IPPF), as well as applicable initial environmental examination (IEE), environmental management plans (EMPs), and indigenous peoples plans.
- Coordinate with the General Department of Resettlement on the implementation and monitoring of the resettlement framework and resettlement plans (where required).
- Ensure full cooperation and support (of provincial and national teams) is extended to NCDDS team members assigned for coordination of gender issues (i.e., gender focal point) for field activities for regular updates of gender action plan.
- As the implementing agency coordinate with MEF and MOWRAM in all major operational matters related to the project implementation.
- Keep tracking Develop the program capacity building for the NCDDS sub-national levels.
- Manage the communication network, including the web site and use of print and broadcasting media, reporting of project progress and publication of best practices.
- Provide national level inter-ministry coordination with the other GCF and IFAD projects in the Tonle Sap Basin, and projects and programs of other agencies operating in the project provinces, to ensure maximum synergy of development in the Tonle Sap Basin.
- Establish community-based monitoring and evaluation approach (CBME)
- Undertake other tasks assigned by the NCDDS Project Director.

3. Qualifications and Experience

1 Minimum qualifications are:

- A relevant post-graduate university degree or combination of education and appropriate experience.
- Preferably 15 years experiences in the management of large-scale development projects financed by international financial institutions; good up to date knowledge of IFAD, WB and ADB procedures, policies and financial rules and regulations.
- Proven planning, management, and reporting skills in decentralized rural development.
- Computer literacy: word processing, spreadsheets, power point, and database programs.

2. Key Competencies

- Managerial and administrative ability needed to ensure smooth implementation of CAISAR;
- Strongly in project management and day to day monitoring;
- Ability to work with senior government officials, other advisers and consultants;
- Understanding of, and ability to work within government systems;
- Understanding of Development Partner systems;
- High level of English communication skills and computer literacy (IT for project M&E system) and;
- Ability to travel to areas of operations.